

## SIDE EVENT – BACKGROUND INFORMATION

### ATT Working Groups and First CSP9 Informal Preparatory Meetings

14 – 17 February 2023

#### Capacity

There are two (2) conference rooms available at the Palais des Nations on each day for side events:

- [Room XXII](#), building E (130 seats)<sup>1</sup>
- Room Tempus (600 seats)

Room XXII is located on the first floor of building E. Room Tempus is the venue where the ATT meetings take place.

#### Food and beverages

Food and drinks are not allowed in meeting rooms. However, light lunches such as snacks or sandwiches can be served in reserved areas outside meeting rooms that have been already pre-booked. Catering at the Palais des Nations is provided by Eldora (available food options [here](#)).

**Please note:** It is up to the organizers of each side-event to arrange and cover the cost of lunches/snacks for the side event (if desirable). Arrangements should be made directly with Eldora: ☎ +41 22 917 56 19

E: [onu@eldora.ch](mailto:onu@eldora.ch)

#### Technical equipment

Use of audio-visual equipment is free of charge.

**Visual:** All Rooms are equipped with a screen and beamer.

**Audio:** All rooms have microphones and headphones at each table.

**Please note:** Organizers should indicate in the *Side Event - Proposal Form* whether or not they would like audio-visual equipment to be made available, and it will be arranged by the ATT Secretariat.

#### Interpretation

All rooms have interpreter booths.

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<sup>1</sup> On Thursday this room is unavailable, but [Room XXVI](#), building E (322 seats) can be booked instead. This room is also located on the first floor of building E.

**Please note:** Interpretation can be provided, dependent on the availability of interpreters and on a reimbursable basis. A cost estimate can only be established based on a request for interpretation services. Please inform the Secretariat at your earliest convenience if you wish to arrange interpretation services. If you would require additional information on this, please contact the ATT Secretariat at [tom.nijs@thearmstradetreaty.org](mailto:tom.nijs@thearmstradetreaty.org).

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